

**DEERFIELD REGIONAL STORM WATER DISTRICT
REGULAR DISTRICT BOARD MEETING
4900 Parkway Drive, Suite 180
Mason, OH 45040**

June 1, 2010

CALL TO ORDER

President Tim Greive called the meeting to order at 6:30 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

ATTENDANCE

Those present at the meeting were:

Board Members:	Tim Greive, William Lantry, Benjamin Yoder
Attorney:	Eric Luckage, Esq., Albers & Albers
Consultant:	Andrew Bohlen, CDM
Administrative Assistant:	Cathy Herrick
Public Members:	Tom Marsh, Sue Wiseman, Nancy and Jerry Hagenschneider, Colleen Hammond, and Dave Moggenberg

PUBLIC FORUM Mr. Tom Marsh, 8065 Snider Road addressed the Board at this time. Mr. Marsh stated after the recent heavy rains, his property suffered major damage and reportedly this occurs each time there is a significant amount of rainfall. The Board suggested Mr. Marsh complete a Request for Assistance form and return it to the District with any photographs and it would be added to their current list of projects being considered for assistance.

The residents of the Plainview Drive area were in attendance and asked the Board for an update as to any new information. Andrew Bohlen advised he had spoken to Chuck Petty regarding the flooding problem on Plainview Drive and the various proposed solutions devised by CDM to remedy the problem. Mr. Petty advised that the option to divert water from Plainview Drive and to convey the flow in a northward direction along Butler-Warren was not a doable solution as the drainage system in that area is already over capacity and experiencing drainage issues of its own. Mr. Petty advised he would investigate the amount of flow in that area and report back his findings. It was suggested that a letter be written to Mr. Petty further inquiring as to the flow analysis for the Charleston Park area and to also ask for an appointment for he, Mr. Bohlen, and Mr.

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Lantry to meet and further discuss the problem and to invite him to attend the next regular meeting of the District.

The residents of the Plainview Drive area inquired as to the timeframe and next step in learning whether the District will provide assistance. The Board reiterated to the residents that the Board is presently working to refine the District's Regulations and policies related to its Drainage Assistance Policies. Mr. Luckage reiterated that if the Plainview project ultimately is deemed to fit within the new Drainage Assistance Policies, the project will still then need to be ranked with the other projects and considered in the context of that ranking and available funding. Though the Plainview project seems to be urgently needed, the District must be fair in the way it reviews, ranks, and commences any potential projects. The Board also noted that they will have a better understanding of their role, if any, in this particular project after further discussion with the Warren County Engineer and when their revised ranking method and regulations are in place and will keep them updated as information becomes available.

APPROVAL OF MINUTES

The Regular Board Meeting Minutes of May 4, 2010, were presented for approval.

- **Action Taken/Required:** Tim Greive motioned, seconded by Ben Yoder to accept and approve the Regular Board Meeting Minutes of May 4, 2010, as presented. Vote: *All Yes*.

REPORTS OF BOARD, AND COMMITTEES

Treasurer's Report: Mr. Yoder reported the District's beginning cash balance for the month of May, 2010, was \$555,840.90. Cash receipts for the month were \$72,128.09, which included Storm water fees collected totaling \$720,005.64 and interest earned of \$122.45. Disbursements for the month were \$28,782.92, with an ending cash balance of \$610,186.07, as of May 31, 2010.

Mr. Yoder then presented the expenses for May 2010, as follows:

Payment of the Expenses:

- CDM, T.O. #22, Inv. No. 80345707/4, \$2,409.80;
- CDM, T.O. #23, Inv. No. 80345711/2, \$7,250.00;
- Albers & Albers, Inv. #11413, \$3,108.00;
- Cincinnati Bell, \$33.89;
- Susan Berger, website maintenance, \$118.75;
- Susan Berger, reimbursement purchase of
- Scanner/printer, w/2yr. service pak and toner, \$527.14;
- Warren County Water & Sewer, Inv. 10-051, \$274.75;
- Cathy Herrick, wages for May, 2010, \$550.38;

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- Cathy Herrick, expense reimburse, \$43.80.

➤ **Action Taken/Required:** Tim Grieve motioned, seconded by Ben Yoder to accept and pay the invoices for January, 2010, as presented. *Vote: All Yes.*

SPECIAL ORDERS None noted.

UNFINISHED BUSINESS AND GENERAL ORDERS

CDM Update:

The board briefly discussed CDM's previous month's activities highlighting a call from Leanne Yoder at 5842 Fawn Run where after investigation it was discovered there was a damaged outlet structure at a detention basin. CDM contacted Warren County SWCD to aid in coordination between the SWCD and the responsible party to repair the damaged area.

Also noted, and discussed were additional comments on the Plainview Drive drainage issue including costs associated with completing CDM's technical analysis in the amount of \$5,900.00. After discussion, it was decided to wait to complete this analysis until after meeting with the Warren County Engineer's office and learning their position and plans for this area.

A copy of CDM's monthly report is available in its entirety for review.

Outstanding Requests for Assistance: The Board continued their discussion and comparison of ideas as to the method which they would like to utilize in determining which projects or RFA's the District would consider assisting with and the appropriateness of such projects. It was agreed their goal was to have a workable plan in place by the next regular meeting. Mr. Luckage was assisting the Board in refining the Code of Regulations to reflect their new criteria in qualifying and prioritizing the current list of Requests as well as setting guidelines for future projects which may arise.

➤ **Action Taken/Required:** Eric Luckage shall refine the District's Code of Regulations to reflect the changes determined by the Board to be utilized in ranking all Requests for Assistance and shall email a draft copy of the revised regulations to the Board for their review.

DFT/SWD Communications: Ben Yoder advised he had met with Dave Duckworth, Deerfield Township Administrator, and they discussed the possibility of an Administrator position being created for the District. Mr. Duckworth expressed interest of the

Township in being a possible candidate to assist the District in funding and job sharing in this capacity.

Bill Lantry advised he had met with Dave McElroy, Director of WCSWCD, and had also discussed the idea of an Administrator for the District. Mr. McElroy also shared interest in funding and job sharing of such a position. Mr. Lantry further stated he was planning to meet with Mr. McElroy and Dan Corey, Deerfield Township Trustee, to further discuss a District Administrator position.

- **Action Taken/Required:** Mr. Luckage suggested he would contact Mr. McElroy and try to clarify his intentions and ideas of how this position would be funded and by whom and would email his findings to the Board.

Ben Yoder suggested that the District may want to get proposals or bids for the administrator position and prior to making a decision as to the job sharing idea associated with hiring of the same.

NEW BUSINESS

New Meeting Date and Time: Due to a new Administrator joining the Deerfield Township Board of Trustees and the necessity of the Township Trustee's monthly board meetings' date being changed to the first Tuesday of each month, the District has agreed to move their regular monthly meetings' date back to the second Tuesday of each month beginning on July 13, 2010. The District's meeting start time shall also be amended to begin at 7:00 p.m. Public notices shall be replaced with the updated information and posted in the methods previously agreed upon.

- **Action Taken/Required:** Ben Yoder motioned, seconded by William Lantry to amend the public meeting notice, Resolution No. 2010-11, and indicating the change of the District's Regular Monthly Board meeting to now be held on the second Tuesday of each month, beginning at 7:00 p.m., and that said change shall commence with the District's next regular board meeting of Tuesday, July 13, 2010. *Vote: All Yes.*

COMMENT FROM BOARD MEMBERS None noted.

RESOLUTIONS Eric Luckage presented the following previously adopted resolutions: Resolution No. 2010-20, Approving and accepting payment of the May, 2010 invoices as presented; Resolution No. 2010-21, Approving payment of the 2010 Street Sweeping proposal and invoice as presented by Deerfield Township.

MOTION FOR ADJOURNMENT

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- **Action Taken/Required:** Ben Yoder motioned, seconded by William Lantry, to Adjourn at 9:25 P.M. *Vote: All Yes.*

Next Regular Meeting: July 13, 2010

The Deerfield Regional Storm Water District Board meets the second Tuesday of every month at 7:00 p.m., unless otherwise notified.

Attest:

Benjamin Yoder, Secretary/Treasurer