

**DEERFIELD REGIONAL STORM WATER DISTRICT
REGULAR DISTRICT BOARD MEETING
Mason High School Auditorium
6100 Mason-Montgomery Road
Mason, OH 45040**

December 9, 2008

CALL TO ORDER

President Walter Daniels called the meeting to order at 5:30 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

ATTENDANCE

Those present at the meeting were:

Board Members:	Walt Daniels, Tim Grieve, Susan Berger
Attorney:	Eric Luckage, Esq., Albers & Albers John Albers, Esq. Albers & Albers
Engineering Consultant:	Chris Calpin, CDM Andrew Bohlen, CDM Ross Horvath, CDM
Admin. Assistant:	Cathy Herrick

Public Members: Travis Fliehman, DonTobler

APPROVAL OF MINUTES

- **Action Taken/Required:** Susan Berger motioned, seconded by Tim Greive to accept and approve the Regular Board meeting minutes of November 11, 2008 as presented. Vote: All Yes.

REPORTS OF BOARD, AND COMMITTEES

Treasurer's Report: No report was presented at this meeting.

Review of Monthly Invoices and Time sheets/Expenses:

Ms. Berger presented the expenses for November as follows:

Deerfield Regional Storm Water District
Board of Trustees Regular Meeting, December 9, 2008

Payment of the Expenses:

- CDM, Proj. #63210, T.O. #11, \$420.00;
- CDM, Proj. #63353, T.O. #12, \$7,201.15;
- CDM, Proj. #63108, T. O. #13, \$1,215.00;
- CDM, Proj. #63251, T.O. #14, \$1,505.00;
- CDM, Proj. #67989, T.O. #15, \$10,812.50;
- Albers & Albers, Inv. #1048, \$9,536.75;
- Cathy Herrick, Wages November, \$1,015.00;
- Cathy Herrick, Reimbursements, postage, mileage, supplies, \$183.70;
- Minuteman Press, Inv. #80562, \$9.72;
- Cincinnati Bell, monthly voicemail/telephone, \$34.77;
- CNA Surety, Bond #060169942199, Admin. Asst., \$100.00.

- ***Action Taken/Required:*** Tim Grieve motioned, seconded by Walt Daniels to accept and pay the invoices for November, 2008, as presented. Vote: All Yes.

SPECIAL ORDERS None noted.

PUBLIC FORUM Travis Fliehman, resident of 8303 Timber Lane, and President of Timber Meadows Homeowners Association addressed the Board at this time. Mr. Fliehman expressed concerns regarding the Greenfield Place Repair Project. The Board informed Mr. Fliehman that a special meeting was to take place following this regular board meeting of the District, beginning at 7:00 p.m., to share information and discuss the Project as well as the assessment process. As part of the special meeting, a question and answer period was planned following the presentation.

UNFINISHED BUSINESS AND GENERAL ORDERS

CDM Update: Chris Calpin presented and reviewed the CDM monthly update to the Board. Tim Greive raised a question regarding Task Order No. 12, Phase I, Sub-section 12.2 – Hydrologic/Hydraulic Analysis and what was needed to complete this portion of the watershed study. Mr. Calpin advised CDM had utilized data received from the Township with regard to Simpson Creek but, still needed to review records of the City of Mason to gather information for the remaining watersheds, i.e., Polk Run, Union Creek, Little Miami River and the Muddy/Little Muddy Creeks. A copy of said report is available in its entirety.

Mr. Calpin then presented CDM's proposed Task Order No. 19, NPDES Phase 2 Compliance Five Year (2009-2013) Budget for consideration of the Board.

- ***Action Taken/Required:*** Susan Berger motioned, seconded by Tim Greive to accept and approve CDM Task Order No. 19 to Master Services Agreement, NPDES Phase

2 Compliance Five Year (2009-2013) Budget not to exceed the sum of \$19,985.00.
Vote: All Yes.

Regional Storm Water Collaborative Update: Susan Berger updated the Board regarding the Storm Center programming which the Collaborative is initiating as a means of public education whereas actual segments become part of the news broadcasts rather than commercial type advertising. The Collaborative is still seeking sponsorships and Ms. Berger asked that the Board consider allocating an amount, possibly \$2,000.00, to \$5,000.00 to assist in the venture. She asked that this be revisited at the January 2009 meeting for decision of the Board.

DFT/SWD Communications: None reported.

NEW BUSINESS

Susan Berger met with CDM during November, 2008, to discuss the budgetary requirements for the upcoming Phase 2, NPDES Five-year period. It appears there will be a larger carryover at the end of the 2008 budget year than previously anticipated. With this knowledge and as the Board had not previously discussed contributing to the Project, the Board proposed to participate in assisting monetarily in the Greenfield Place Repair Project.

- **Action Taken/Required:** Susan Berger motioned, seconded by Tim Greive, to accept and approve the intent of the District to commit District funds to pay for one-half of the costs connected to the design and construction of the Greenfield Place Storm Sewer Replacement Project, with said expenditure not to exceed Two Hundred Thousand dollars (\$200,000.00).

Further, said declaration of intent (a) is not, at this time, an encumbrance of District funds; and (b) is contingent upon the continued availability of funds for said purpose; and (c) may be changed due to unforeseen variables. Vote: All Yes.

An objection to the above-proposed motion was noted by Mr. Travis Fliehman, President of the Timber Oaks Homeowners Association.

COMMENT FROM BOARD MEMBERS

Susan Berger informed the Board of a proposed renewal of the District's insurance policy which had been received from the District's Agent, Jeff Markovic, of Pillar Insurance Agency and on behalf of Arch Insurance. Also presented was a copy of a waiver which required signature of the Board, designating the desire of the Board to decline Terrorism coverage. Mr. Markovic has requested to formerly present the policy for signature at the January, 2009 meeting.

Deerfield Regional Storm Water District
Board of Trustees Regular Meeting, December 9, 2008

- **Action Taken/Required:** Susan Berger motioned, seconded by Tim Greive, to approve the renewal of the District's insurance policy with Arch Insurance in the sum of \$2,318.00 and effective for the period of December 15, 2008 through December 15, 2009. Vote: All Yes.
- **Action Taken/Required:** Susan Berger motioned, seconded by Tim Greive, to authorize signature of the waiver declining Terrorism coverage by the District. Vote: All Yes.

RESOLUTIONS

Eric Luckage presented the following resolutions: Resolution No. 2008-46, Amending the 2008 Budget by adding \$20,000.00 (from \$65,000.00 to \$85,000.00) to the legal category, by adding \$8,000.00 (from \$2,000.00 to \$10,000.00) in the accounting category and by adding \$1,000.00 (from \$15,000.00 to \$16,000.00) in the billing fee category; Resolution No. 2008-47, Approving payment of the October invoices as presented; Resolution No. 2008-48, Approving disbursement of refund payments to 27 properties which were billed in error by the Warren County Water & Sewer Department and authorizing removal of said properties from the billing database accordingly; Resolution No. 2008-49, Approving and accepting CDM T.O. #16, Greenfield Place Storm Sewer Repair Miscellaneous Support, not to exceed the sum of \$26,213.00; Resolution No. 2008-50, Approving the District's next Regular Board meeting of December 9, 2008, to begin at 5:30 p.m. and to be held at the Mason High School Auditorium located at 6100 Mason-Montgomery Road, Mason, Ohio and a Special Meeting of the District Board to be held at the same location beginning at 7:00 p.m. to 9:00 p.m. for the purpose of discussing the Greenfield Place Subdivision Storm Sewer Repair and Assessment Process.

MOTION FOR ADJOURNMENT

- **Action Taken/Required:** Walt Daniels motioned, seconded by Tim Greive, to Adjourn at 6:40 p.m. Vote: All Yes.

Next Regular Meeting: January 13, 2009

The Deerfield Regional Storm Water District Board meets the second Tuesday of every month at 6:30 p.m., unless otherwise notified.

Attest:

Deerfield Regional Storm Water District
Board of Trustees Regular Meeting, December 9, 2008

Susan Berger, Secretary/Treasurer